

Exchange agreement

between

Växjö University, Sweden

and

Polotsk State University, Belarus

To promote international understanding and to enhance educational and research opportunities for their students and faculty, Växjö University and Polotsk State University have executed this agreement with the following provisions:

I. Faculty visits and Exchanges

Both institutions recognise that the professional development of their faculty members may be considerably enhanced by visits to the exchange institution for the purposes of providing instruction, engaging in research, and sharing the results of their research. They commit themselves, therefore, to fostering contacts by making available library resources and providing office space, within the limits of availability, to visiting scholars. These scholars would be encouraged to take part in departmental colloquial discussions, and public lectures.

Faculty visits and exchanges will be negotiated and administered as mutually agreed to in writing by the departments, colleges, and / or faculties involved.

II. Student Exchanges

Selection of Students: Each University will determine its own method of selecting students or the exchange programme, ascertain that each participating student is proficient in the language of instruction at the host institution and that each student is likely to benefit from a particular course of study at the host institution.

Student Programmes: Exchange students will be permitted to enrol in all courses and programmes at the Host University for which they are qualified with the exception of those courses or programmes in which places may not be available due to enrolment limitations. Each student should demonstrate his or her academic proficiency by a certified transcript.

Status of Students: Växjö University students will be registered as students at Polotsk State University and will be entitled to all privileges and subject to the same rules and regulations as other students at Polotsk State University and the same will apply to Polotsk State University students at Växjö University.

Finances: The programme is based on the principle of a direct one-to-one exchange of students, each of whom will take the place of his or her partner at the exchange University. The period of each exchange will normally be for the equivalent of one (1) academic semester, but may be for a longer period if appropriate. Students will pay their regular tuition and fees to the home institution. The host institution will charge no further tuition costs. Small fees may be charged for costs such as student membership fees.

Food: Each student will be personally responsible for the payment of his or her own board.

Housing: Host institutions will provide assistance in obtaining appropriate housing for students. The cost of accommodation is the responsibility of the individual student.

Refund of Fees: No refund of fees will be made if a student is unable to complete his or her course.

Travel: Both Växjö University and Polotsk State University students will be responsible for their own travel arrangements.

Study Programme and Credits: Students participating in the exchange will receive credits at the host institution for the work completed. The appropriate authorities at respective institution will send grades for the courses completed to the other institution.

General:

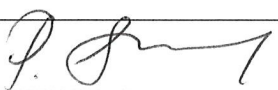
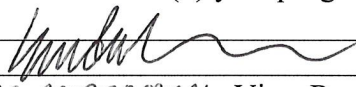
- a. All students must comply with the host University's requirements for pre-enrolment health certifications and immunisations.
- b. Each exchange student must provide their own health insurance and accident insurance.
- c. All students must possess passports and visas valid for the period of exchange.
- d. Both institutions shall exchange regularly their respective college bulletins and other information pertaining to course programmes and registration.
- e. The student exchange agreement will be administered through the International Office at Växjö University and the International Office at Polotsk State University.

III. Other Forms of Cooperation

Both institutions agree to seek out and pursue opportunities other than student and faculty exchanges which will enable them to assist each other in their efforts to enhance the education of their students, to increase the research accomplishments and broaden the knowledge base of their faculties, and to promote mutual understanding and enlightenment of the people of their respective countries.

IV. Funding and the length of agreement

No funding commitments are created for either party by this agreement. This agreement will be considered valid for three (3) years once signed by the appropriate officials of each University. It shall be automatically extended for another term of three (3) years unless one of the Universities requests in writing to withdraw from the Agreement. This notification must be given at least one (1) year prior to the termination of the three (3) year programme.

	
On behalf of the Rector of Polotsk State University, Siarhei Piashkun, Head of the International Office	LARS ANDERSON, Vice Rector of Växjö University
Date: <u>13/12/2005</u>	Date: <u>2005-12-13</u>